

2026 Career Fair Fact Sheet

LOCATION

- [Davenport Grand Hotel](#), Ballroom
- 333 West Spokane Falls Boulevard, Spokane, Washington 99201

DATE/TIME

- Wednesday, March 4, 2026, 2:00 PM to 6:00 PM
- Employer Set-Up begins at 11:00 AM
- Employer Lunch served from 12:00 PM to 3:00 PM

REGISTRATION OPTIONS

- Standard Registration, \$600
- Government Registration, \$500
- Graduate School Registration, \$300
- Non-Profit Registration, \$275
- Preferred Partner Registration, \$1,250

TABLE DIMENSIONS

- One 8' x 2' table is included with your standard registration
- Two 8' x 2' tables are included with your preferred partner registration
- Each table includes a table cloth

DISPLAY/SIGNAGE GUIDELINES

- Displays/signage **must** fit within the space allocated for a standard registration.
- This space is approximately 8' x 6'.
- Your display/signage may not impede the organizations around you.
- We cannot accommodate oversized displays.

ELECTRICAL POWER

- Each table will be allocated one power outlet for electrical needs.

PRINTING/COPY SERVICES

- Printing and copy service are available at the [FedEx Office Print & Ship Center](#) located at 259 W Spokane Falls Blvd Spokane, WA 99201.

SHIPPING SERVICES

- Attached is the Davenport Grand Hotel Shipping instructions.
- Please read and follow all shipping instructions to avoid shipping challenges.
- For your convenience, on the day of the fair only, you will be able to drop off career fair materials at the front door of the hotel prior to parking.

PARKING

- Parking is available at the hotel in the adjoining parking garage.
- If you arrive at the hotel and the parking garage is full, you can select from a variety of on-street (metered) and garage or surface (app-based or kiosk payment) lots in the downtown Spokane area.
- You can access the hotel parking lot from the east side of the hotel on Washington Street.
- A parking map is included with this sheet.

LODGING/ACCOMMODATIONS

- The Davenport Grand Hotel and Doubletree Hotel by Hilton are the most convenient but there are a variety of lodging options available to you in downtown Spokane.
- For more information about Spokane and the lodging accommodations:
- <https://www.visitspokane.com/hotels>

LOGO USE

- Every employer/organization registering for the FUSE Career Fair is asked to provide a company approved color logo in .jpg or .png format.
- Logos may be used in eventbooklets and/or included in pre-event promotional print materials on each campus.

CANCELATION/NO SHOW POLICY

FUSE will issue a refund for cancellations made prior to 5:00 pm on February 18, 2026; no refunds will be issued after this date.

DIRECTIONS TO THE DAVENPORT GRAND HOTEL AND DROP OFF AREA

To drop off career fair materials, enter the covered drive at the front entrance to the hotel on Spokane Falls Blvd. Students will be available between 11:00 am and 2:00 pm to take your materials into the Grand Ballroom. Please do not leave your vehicle unattended and immediately exit the area.

PAYMENT

Credit card payments can be made via a secure payment page provided by Gonzaga University and must be made prior to the event. Once your registration has been confirmed, you will receive a confirmation message with your invoice and a link to pay. If you are paying by check, please mail your payment to:

**Career & Professional Development
FUSE CAREER FAIR
Gonzaga University
502 E Boone Ave, Crosby 104
AD Box 107
Spokane WA 99258**

Payments must be received no later than February 18, 2026 in order to include your organization in the fair's print materials.

GENERAL QUESTIONS

Please contact:

Vicki Hucke, Assistant Director, Employer
Engagement
509-313-4021
hucke@gonzaga.edu

REGISTRATION QUESTIONS

Karen Franks-Harding
FUSE Career Fair
Registration Coordinator
kfh.1956@gmail.com or
fusecareerfair@csm.symplicity.com